

APPLICATION TO FUNDRAISE

CONTACT DETAILS

Title: Mr/Mrs/Ms/Dr/Other: _____
Event Coordinator: First Name: _____ Surname: _____
Name of Community/Company group (*if any*): _____
Relationship to Community/Company group: _____
Mailing address: _____
Suburb: _____ State: _____ P/Code: _____
Telephone: _____ Mobile: _____
E-mail: _____

Why have you chosen to fundraise for Aunties and Uncles Queensland?

Do you have a current or previous criminal conviction? Yes/No

If yes, please provide details

DETAILS OF PROPOSED FUNDRAISER

Name of fundraiser/event/activity: _____

Brief description of activity (*attach separate page if required*): _____

Proposed date to be held: _____ Time frame of fundraiser (ie.9:00am – 11:30am): _____

Venue: _____

Venue Address: _____

How many people do you expect to attend the event? _____

Is your event open to the general public? Yes/No (*please circle*)

How will funds be raised? (*eg. morning tea, dress down day, ticket sales, auction, proceeds of raffle etc*) _____

What proportion of funds raised will go to Aunties and Uncles Queensland? _____

Are there any other charities benefitting from this event? _____

If yes, please provide details: _____

Estimated donation to Aunties and Uncles Queensland: \$ _____

(*This does not mean you are guaranteeing to raise this amount. It is purely an estimation.*)

SUPPORT FROM AUNTIES AND UNCLES QUEENSLAND

Aunties and Uncles Queensland is happy to provide promotional materials to assist with your fundraiser, subject to availability. Please indicate the support you would like from us:

- Permission to use Aunties and Uncles Queensland Logo (*please note strict guidelines may apply*)
- Electronic printable A4 Awareness poster
- Information brochures - please specify quantity: _____
- Pull up banner
- An Aunties and Uncles Queensland guest speaker (*subject to availability only*)
- A&U branded cap (*one size fits all*) x \$10 each – please specify quantity: _____
****Raise \$250 to receive a FREE cap!**
- A&U branded singlet (M,L,XL) x \$25 each – please specify quantity: _____
Total owing \$_____ (*Please complete payment form on next page*)
- Event featured on the Aunties and Uncles Queensland website (*a representative from Aunties and Uncles Queensland will be in touch soon to confirm details*)

DECLARATION

I _____ (*fundraiser's full name*) have read and fully understand Aunties and Uncles Queensland Fundraising Guidelines.

- I agree to act in a professional manner when conducting the fundraiser and uphold the reputation of Aunties and Uncles Queensland;
- I will use my best endeavours to raise money for Aunties and Uncles Queensland;
- I will obtain and pay all the money raised within four weeks of the completion of the event;
- I will show Aunties and Uncles Queensland any media releases or printed materials using the charity's name or logo for approval before printing and circulating;
- I will not hold a raffle without contacting Aunties and Uncles Queensland for approval;
- I will return all unused promotional materials to Aunties and Uncles Queensland within four weeks of the completion of the event; and
- I will comply with any legal requirements related to my event. Please note that under Queensland law all monies raised under Aunties and Uncles Queensland's Letter of Authority is payable to Aunties and Uncles Queensland and under no circumstances should funds raised be given to a third party.

Note: If you are under 18, please have a parent or guardian sign this form on your behalf.

SIGNATURE: _____ **DATE:** _____

If signed by a person other than the organizer, please provide:

Name: _____
 Relationship to fundraiser: _____
 Contact phone number: _____

Promotional Items payment methods:

- Cash (*Please DO NOT send by mail*)
- Cheque/Money order: Please make payable to Aunties and Uncles (Queensland) Limited
- Credit Card: Visa Mastercard

Cardholder's Name: _____

Card Number: _____ / _____ / _____ / _____ Expiry Date: ____/____ CVC _____

Signature: _____

- Direct Deposit Westpac Banking Corporation BSB: 034072 Account Number: 239200
Reference: Please use Your Surname_Community Fundraiser
Date of Deposit: _____
Amount of Deposit: \$ _____
Branch Deposit or Internet Transfer (Please circle)

Please photocopy this form and keep a copy for your records. Please send original and cheque/money order/deposit receipt (*if applicable*) to:

Aunties and Uncles Queensland
By Post to: PO Box 570, PADDINGTON QLD 4064
Deliver to A&U office located: Room 5, Top Floor, Lavalla Centre, 58 Fernberg Road, Paddington during office hours.

<p>OFFICE USE ONLY:</p> <p>Received on: _____ Authorised by: _____ Date: _____</p>
